

INTRODUCTION TO WAVERLEY BOROUGH COUNCIL

OVERVIEW AND SCRUTINY WORK PROGRAMME

The programme is designed to assist the Council in achieving its corporate priorities by ensuring topics add value to the Council's objectives, are strategic in outlook, are timed to optimise scrutiny input and reflect the concerns of Waverley residents and council members. The programme is indicative and is open to being amended with the agreement of the Chair with whom the item is concerned. The work programme consists of three sections:-

- Section A – Lists the Scrutiny tracker of recommendations for the municipal year.
- Section B – Lists items for Overview and Scrutiny consideration. It is not expected that the committee cover all items listed on the work programme and some items will be carried over into the following municipal year. In-depth scrutiny review topics for consideration by the respective Committee will also be listed in this section.
- Section C – Lists live in-depth scrutiny task and finish groups, including objectives, key issues and progress.

Community Wellbeing Overview and Scrutiny Committee

Section A

Scrutiny Tracker 2020/21

Meeting date	Item	Outcomes / Recommendations	Update / Response	Timescale
30 June 2020	Recovery, Change and Transformation Community Resilience Project	The Committee emphasised the importance of capturing and harnessing the excellent work of the voluntary organisations and their volunteers and suggested the Council arranges a 'thank you' event when suitable and appropriate.	Officers plan to hold a 'thank you' event for those who volunteered to help deliver the work of these partner organisations during the pandemic and to make sure the excellent work and contributions are recognised and not lost.	2021
	Farnham Museum – Future of the Museum (and Wilmer House)	The Committee agreed to recommend to the Executive that the building should be repaired. The Committee also agreed to have any further updates regarding the change in location of the museum at future meetings.	This recommendation will inform a report going to Executive 8 October 2020 to decide whether or not to proceed with the repair works. Verbal updates will be shared at meetings of this Committee.	October 2020
19 November 2019	Safer Waverley Partnership Plan 2019-20	After considering the SWP Plan 2019-20 the Committee recommends that the SWP publicises its successes more.	At its February 2020 meeting the SWP agreed to create a Communications/Media Protocol. The pandemic has impacted upon the timescales for this but there will be an update on progress at the SWP in October 2020.	February 2020
		The Committee recommends that the SWP creates a short briefing note on the roles and partnerships of the SWP to be shared with partners and organisations such as the towns and parishes.	Whilst officers have not been able to prepare this briefing note due to workload and the pandemic, they will consider the best ways to communicate with the Town and Parish Councils once there is a 'new normal'.	2020
September 2019	Ageing Well Strategy and Action Plan	The Committee agree that members of the Committee should to be invited to a workshop at the end of November/beginning of December as part of the consultation process to renew the action plan. Cllrs	Rescheduled for spring 2020, the COVID19 pandemic prevented this workshop from taking place. Given the significant effect of the pandemic on the Strategy, it will be revised at a	2021

Community Wellbeing Overview and Scrutiny Committee

Meeting date	Item	Outcomes / Recommendations	Update / Response	Timescale
		Wilson, Else, Cosser and Henry to be invited.	later date.	

Section B

Work programme 2020/21

Subject	Purpose for Scrutiny	Lead Member / Officer	Date for O&S consideration	Date for Executive decision (if applicable)
Corporate Performance Report	To scrutinise the performance of the areas within the Committee's remit.	Heads of Service / Louise Norie	Quarterly	N/A
(If required) Leisure Centre Investment Update	To update the Committee on the leisure centre investments with particular focus on Cranleigh (if required).	Kelvin Mills / Tamsin McLeod	When necessary (September 2020)	N/A
Draft Corporate Strategy	To receive and scrutinise the draft Corporate Strategy before it returns to O&S in November and is agreed December 2020.	Louise Norie	September 2020	December 2020
Recovery, Change and Transformation Projects (Community Resilience and Economic Recovery)	To update the Committee on the progress of the two RCT Projects.	Andrew Smith and Zac Ellwood	September 2020	As and when within the projects
Farnham Museum	To update the Committee on the situation regarding Farnham Museum and the building (Wilmer House).	Kelvin Mills / Charlotte Hall	September 2020	TBC
Service Level Agreement working group update	To receive an update from the working group regarding its progress and findings.	Cllr Jenny Else / Katie Webb	TBC	N/A
Service Level Agreement working group final report	To receive the final report from the working group set up by this committee.	Cllr Jenny Else / Yasmine Makin	TBC	TBC
Health and Wellbeing Strategy	To contribute to the development of the Strategy.	Fotini Vickers / Kelvin Mills	2021	2021

Community Wellbeing Overview and Scrutiny Committee

Subject	Purpose for Scrutiny	Lead Member / Officer	Date for O&S consideration	Date for Executive decision (if applicable)
Safer Waverley Partnership	To scrutinise the outcomes and priorities of the Safer Waverley Partnership.	Andrew Smith / Katie Webb	November 2020	N/A
Ageing Well Action Plan 2019 to 2022	To endorse the updated action plan and provide comments for Executive.	Andrew Smith / Katie Webb	2021	2021
Loneliness	To understand the extent of loneliness and social isolation across all ages, within the Borough.	TBC	TBC	N/A

Section C

Scrutiny Reviews 2020/21

Subject	Objective	Key issues	Lead officer	Progress
Communities – Service Level Agreements O&S review	To support officers to undertake a ‘health check’ of the organisations receiving grant funding from the council and to inform decisions regarding future funding arrangements.	<ul style="list-style-type: none"> • Day Centres • Ageing Well action plan • Value for money • Governance and management • Service delivery • Funding • Monitoring 	Yasmine Makin / Katie Webb	Before the pandemic the Group had met twice and arranged workshops with representatives from some of the SLA organisations. Given the impact of the pandemic the work of this Group is on hold but the Group met Thursday 10 September 2020 to receive an update on the situation regarding SLA organisations.